



Neighbors



FROM THE DIRECTOR'S DESK

JANUARY

- ◆ It's that time to take down your decorations. All Christmas trees, lights and outside decorations should be removed from outside the apartments by January 12th or MCHA will remove them and charge you. Thank you for your cooperation.
- ◆ The cold weather is here and as a reminder, please keep your windows closed when the furnace is on. This makes the furnace run twice as hard causing wear and tear and will eventually break. If this is the case, you will be responsible for replacing the furnace.
- ◆ Rent is due on the 1st of every month. As long as the envelope we receive is post marked by the 5th, you will have no penalties. The post mark date is the date the post office stamps when it is put in the mail NOT the date of the check or money order. If the envelope is marked the 6th or after then you will be charged a \$50 late fee.
- ◆ Repayment agreements will no longer be extended past 90 days. This means you will have 3 months to pay off any charges if you choose to enter into a repayment agreement with MCHA. Any existing repayment agreements will not be altered or changed, but moving forward for any new agreements you make, you will only have 90 days to pay amount in full. With all payment agreements, if you miss a payment you will have to pay the amount owed in full or face legal action, we will no longer start a new payment agreement.

Happy New Year!

Dionne Wyatt, CEO

The office will be closed on:

- Monday, January 1 and Tuesday, January 2 to observe New Years.
- Monday, January 15 to observe Martin Luther King Birthday.

Address:

P.O. Box 643

760 Anderson St.

Carlinsville, 62626

(217) 854-8415

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
 - ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
 - ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

THERE ARE NO SCHEDULED INSPECTIONS FOR JANUARY

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH

BETWEEN THE HOURS OF 8:00 A.M.-4:30 P.M.

MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES

WILL NOT BE GIVEN.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.



BE PREPARED: PACK AN EMERGENCY KIT



JUMPER CABLES



FLARES/REFLECTORS



WINDSHIELD WASHER FLUID



NON-PERISHABLE FOOD



TRACTION MATERIAL



CELLPHONE & CHARGER



ICE SCRAPER



FIRST AID KIT



FLASH LIGHT



WATER



MEDICINE



BLANKETS

