



Neighbors



FROM THE DIRECTOR'S DESK

Summer is here!

If you're your kids are outside playing: always keep an eye on your children. If you see they have drawn graffiti on the side of your house/unit, please remove it. Also, if your kids are riding bicycles please remind them to be mindful of parked or moving vehicles.

You are responsible to maintain your lawn. You must not cut it too low to the ground. We require that it is no taller than 5" in height. If beyond this height, we will send you a notice. If not taken care of after the notice, our maintenance staff will contract your yard to be mowed at your expense. We expect you to keep all shrubs trimmed and planted areas weeded.

- Lawn mowers are to be stored either in your garage or behind the home.

- Leaf burning or burning of anything in the development is not allowed.

The office will be closed on Tuesday, July 4, 2023 to observe Independence day.

Stay Safe and Healthy!

Dionne Wyatt, CEO



Address:

P.O. Box 643

760 Anderson St.

Carlinsville, 62626

(217) 854-8415

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
 - ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
 - ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

SCHEDULED INSPECTIONS FOR JULY**THERE ARE NO SCHEDULED INSPECTIONS THIS MONTH**

Please refer to the Shelbyville Homes Housekeeping Policy for any questions.

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH

BETWEEN THE HOURS OF 8:00 A.M.-4:30 P.M.

MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES

WILL NOT BE GIVEN.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.



When grilling, make sure you move your grill at least 10 feet away from the building and do not grill next to the building as it can cause damage. One propane tank is allowed per gas grill. Grills must be in good working order and the propane tank properly connected to the grill.

It is your responsibility to change out your furnace filter on a monthly basis. If you cannot, you provide the furnace filter, call the office and our maintenance staff will do it for you at no cost. Your furnace filter is designed to improve the quality of air you breathe, and also protects your HVAC system from build-up of dirt and debris. Not changing out your furnace filter can cause problems and damages to your HVAC system which you could be responsible for.

