



# Neighbors



## FROM THE DIRECTOR'S DESK

### Happy New Year! 2023

Happy New Year to everyone! A whole new year! And it's time to decide what you're going to do with it.

With days like Motivation and Inspiration Day (Jan. 2<sup>nd</sup>), and National CanDo Day (Jan. 4<sup>th</sup>), there are plenty of days to celebrate and focus on getting things done this month.

We hope your Holidays were happy ones. Now it's time to put away the decorations and wait for spring. Christmas trees, lights and outside decorations (including those pumpkins we've seen here and there) should be removed from outside of the homes by January 13<sup>th</sup> or the Housing Authority will remove them and charge you. Thanks for everyone's cooperation.

#### The office will be closed:

Monday, January 2, 2023 to observe New Year's Day.

Monday, January 16, 2023 Martin Luther King, Jr's Birthday.

Stay Safe and Healthy and have a Happy New Year!

*Dionne Wyatt, CEO*

#### Address:

P.O. Box 643

760 Anderson St.

Carlinsville, 62626

(217) 854-8415

Fax: (217) 854-8749

#### Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

#### EMERGENCY

#### NUMBER:

(217) 827-2100

#### EMERGENCIES

#### INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
  - ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
  - ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

**THERE ARE NO SCHEDULED INSPECTIONS FOR JANUARY**

Please make sure that your home is up to the housekeeping policy standards. If you need a copy of the Housekeeping Policy, please contact the office and we can send you one.

\*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

**Overnight Guests**

When reporting overnight guests, please give the person's name, address, the date they arrived, or will arrive, and the date they'll be leaving. Please give your name and address as well.

All overnight guests must be reported to the office. There is a limit per overnight guest of 14 nights in a 12 month period.

To add someone to your lease, request an application from the office. The person you are adding must be APPROVED before he or she may live in the unit.

**DAILY CLEANING CHORE LIST**

**CLEAN DISHES**—Why Clean Dishes Daily? Maybe you've never seen what happens to a sink-full of dishes left to sit, but it isn't pretty. Smells, stains and odd fungal growth usually go with unforgotten dishes. Cleaning dishes daily is the best choice all around.

**WASH LAUNDRY**—Not every family needs to wash laundry daily, but many of us find that at least a daily load of laundry is necessary. With work clothes, school clothes, soccer practice clothes and sports uniforms, our families can generate a lot of dirty clothes. A daily load can prevent a mad dash to find a baseball jersey in the bottom of the hamper.

**TIDY UP**—Doing a little clutter control on a daily basis keeps your home ready for company at a moment's notice. A few minutes of picking up each day also prevents your home from turning into a disaster zone that will take hours to plow through. A tidy room makes a big difference in our motivation to tackle bigger projects.