



Neighbors



FROM THE DIRECTOR'S DESK

- If you have a complaint about another resident, it must be put in writing, signed by you. We do not accept anonymous complaints. Once we receive the complaint, we will address it and handle it the best way possible. If the issue continues, please do not think we forgot or have not addressed the situation. We have a protocol we have to follow. These things do not happen overnight. We do appreciate your patience.
- Please respond to all Housing Authority correspondence in writing. While you may feel that a phone call is quicker and easier, in most cases we do need a written response to put in your file. You can still call, but please follow it up with a letter.

Pet Owners: Here are 3 important reminders from the Pet Policy:

1. When taken outside the unit, dogs and cats must be kept on a leash, controlled by an adult.
2. Residents are solely responsible for cleaning up pet droppings, if any, outside the unit and on facility grounds. Droppings must be disposed of by being placed in a sack and then placed in a refuse container outside the building. NO PEE PADS INSIDE.
3. No animals shall be tied up on the outside or left unattended. No dog houses, animal runs, etc. will be permitted.

If you have any questions, please contact the office.



Stay safe!
Dionne, CEO

Address:

P.O. Box 303
760 Anderson St.
Carlinsville, 62626
(217) 854-5393
Fax: (217) 854-8749

Office Hours:

Monday & Tuesday
8 a.m.-4:30 p.m.
CLOSED WEDNESDAY
Thursday & Friday
8 a.m.-4:30 p.m.

EMERGENCY NUMBER:
(217) 827-2100

EMERGENCIES INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
- ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

PREVENTATIVE MAINTENANCE INSPECTIONS

WILL BE PERFORMED ON

WHEATLAND LANE IN STAUNTON (ODD-NUMBERED HOUSES)

INSPECTIONS MAY TAKE PLACE ON ANY DAY OF THE MONTH

BETWEEN THE HOURS OF

8:00 A.M.- 4:30 P.M., MONDAY-FRIDAY

SPECIFIC DAYS AND TIMES WILL NOT BE GIVEN!

MARCH 13 2022

DAYLIGHT SAVING TIME BEGINS



CLOCKS MOVE UP ONE HOUR

With Daylight Saving Time, remember to test your smoke alarms. The handbook states it is the tenant’s responsibility to make sure the smoke and carbon monoxide detectors in the unit are in full working order during your tenancy. Please check them regularly and report any problem to the office immediately. Do not take them down for any reason or take the battery out of them if they are going off or not working. Please report to the office immediately. Any tampering to disable the units is a lease violation and potential eviction.

If your alarm is chirping/needs new batteries, call the office to make a work order. If it is after hours, call the emergency number. A broken smoke alarm can’t do it’s job properly.

March 2022 Macoupin Co. Public Transit Group Trips:

Wednesday, March 9th: Fairview Heights Shopping

Friday, March 18th: QUILTS Biennial Quilt Show & Golden Corral for lunch. **\$10 admission to QUILTS show

Thursday, March 31st: IKEA shopping & Pickleman’s Gourmet Café for lunch, St. Louis

MCPT will not pick up at your home for group trips. Pick-up is at a central location in the nearest town within Macoupin county (please inquire when making your reservation). Seats are limited and are available on a first come, first served basis.

All trips are subject to cancellation/capacity limits due to COVID mitigations.



Macoupin County Public Transportation

112 S. Macoupin St. Gillespie, IL 62033

Call 217-839-4132 to reserve your seat